

BUSN 2320 : Medical Document Processing & Transcription

Provides experience in medical machine transcription working with the most frequently used medical reports. Topics include: equipment and supplies maintenance and usage, work area management, spelling, definitions, punctuation, processing/transcription speed and accuracy, resource utilization, and pronunciation.

Credits 4

Prerequisites

[BUSN 2300](#) or [ALHS 1090](#), [ALHS 1010](#) or [ALHS 1011](#), or [BUSN 2310](#), [BUSN 1440](#), [ENGL 1010](#)