

## **BUSN 2330 : Adv. Medical Document Processing & Transcription**

Continues the development of speed and accuracy in the transcription of medical reports with emphasis on a variety of medical specialization. Topics include: equipment and supplies maintenance and usage, work area management, spelling, definitions, punctuation, processing/transcription speed and accuracy, resource utilization, pronunciation, and medical transcription work ethics.

**Credits** 4

**Prerequisites**

BUSN 2320