



Accounting Diploma Advisement Sheet

General Education Courses	8 or 9	Term Completed	Grade
ENGL 1010 Fundamentals of English I	3	_____	_____
EMPL 1000 Employability Skills (2) OR PSYC 1010 Basic Psychology (3)	2 or 3	_____	_____
MATH 1011 Business Math OR MATH 1012 Foundations of Mathematics	3	_____	_____
Occupational Courses (Required)	28	Term Completed	Grade
COMP 1000 Introduction to Microcomputers	3	_____	_____
BUSN 1440 Document Production OR BUSN 1460 Keyboarding and Document Formatting	4	_____	_____
ACCT 1100 Financial Accounting I	4	_____	_____
ACCT 1105 Financial Accounting II	4	_____	_____
ACCT 1115 Computerized Accounting	3	_____	_____
ACCT 1120 Spreadsheet Applications OR BUSN 1410 Spreadsheet Concepts & Applications	4	_____	_____
ACCT 1125 Individual Tax Accounting	3	_____	_____
ACCT 1130 Payroll Accounting	3	_____	_____
Electives	6	Term Completed	Grade
Accounting Elective	3	_____	_____
Specific Occupational Guided Elective	3	_____	_____
Minimum Credit Hours for Graduation			42-43