

Paralegal Studies PS13

Type

Associate of Applied Science, AAS

The Paralegal Studies program is a sequence of courses that prepares students for positions in the paralegal profession. Learning opportunities develop academic, technical and professional knowledge and skills required for job acquisition, retention, and advancement. The knowledge and skills emphasized in this program include ethical obligations; research in state and federal law; legal correspondence preparation; family law matters; basic concepts of real property law, criminal law and procedure, civil litigation, tort law, and substantive contract law; and wills, trusts, and probate. The program of study emphasizes opportunities that provide students with specialized legal knowledge and skills required to aid lawyers in the delivery of legal services. Program graduates receive a Paralegal Studies Associate of Applied Technology degree.

Unauthorized Practice of Law

The goal of the Paralegal Studies Program is to train students in a variety of legal practice areas, analysis, reasoning and effective communication with the students successfully adapting these skills to professional legal environments. Paralegals shall not engage in the unauthorized practice of law as proscribed by the Official Code of Georgia §15-19-51 and must work under the supervision and direction of an attorney in good standing with the State Bar of Georgia.

Area I - Language Arts/Communications — 6.00 Hours

Item #	Name	Credits
ENGL 1101	Composition and Rhetoric	3
SPCH 1101	Public Speaking	3

Area II - Social/Behavioral Sciences — 3.00 Hours

Item #	Name	Credits
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Social/Behavioral Sciences — Hours

Item #	Name	Credits
ECON 1101	Principles of Economics	3
ECON 2105	Macroeconomics	3
ECON 2106	Microeconomics	3
HIST 1111	World History I	3
HIST 1112	World History II	3
HIST 2111	U.S. History I	3
HIST 2112	U.S. History II	3
POLS 1101	American Government	3
SOC1 1101	Introduction to Sociology	3
PSYC 1101	Introductory Psychology	3

Area III - Natural Sciences/Mathematics — 3.00 Hours

Item #	Name	Credits
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Area IV - Humanities/Fine Arts — 3.00 Hours

Item #	Name	Credits
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Humanities/Fine Arts (3 hrs) — Hours

Item #	Name	Credits
ARTS 1101	Art Appreciation	3
ENGL 2110	World Literature	3
ENGL 2130	American Literature	3
HUMN 1101	Introduction to Humanities	3
MUSC 1101	Music Appreciation	3
THEA 1101	Theater Appreciation	3
RELG 1101	World Religion	3
SPAN 1101	Introduction to Spanish	3

Specific General Education Core Elective — 3.00 Hours

* Choose an additional course from the complete Area I, II, III, or IV listings:

- [General Education Courses](#)

Occupational Courses — 42.00 Hours

Item #	Name	Credits
COMP 1000	Introduction to Computer Literacy	3
PARA 1100	Introduction to Law and Ethics	3
PARA 1115	Family Law	3
PARA 1105	Legal Research & Writing I	3
PARA 1110	Legal Research & Writing II	3
PARA 1125	Criminal Law and Procedure	3
PARA 1140	Tort Law	3
PARA 1150	Contracts, Commercial Law, Business Organizations	3
PARA 1120	Real Estate Law	3
PARA 1130	Civil Litigation	3
PARA 1135	Wills, Trusts, Probate and Administration	3
PARA 1145	Law Office Management	3
	PARA 2200 or PARA 2210	6

Guided Electives — 9.00 Hours

* Choose 9 credits from the following courses:

Item #	Name	Credits
PARA 2215	Paralegal Internship II	6
PARA 1205	Constitutional Law	3

PARA 1210	Legal & Policy Issues in Healthcare	3
PARA 2205	Advanced Legal Research & Writing	3
PARA 1215	Administrative Law	3
ENGL 1105	Workplace and Technical Communications	3
PARA 1200	Bankruptcy/Debtor-Creditor Relations	3
	Minimum Credit Hours for Graduation	69