

Paralegal Studies PS13

The Paralegal Studies program is a sequence of courses that prepares students for positions in the paralegal profession. Learning opportunities develop academic, technical and professional knowledge and skills required for job acquisition, retention, and advancement. The knowledge and skills emphasized in this program include ethical obligations; research in state and federal law; legal correspondence preparation; family law matters; basic concepts of real property law, criminal law and procedure, civil litigation, tort law, and substantive contract law; and wills, trusts, and probate. The program of study emphasizes opportunities that provide students with specialized legal knowledge and skills required to aid lawyers in the delivery of legal services. Program graduates receive a Paralegal Studies Associate of Applied Technology degree.

Unauthorized Practice of Law

The goal of the Paralegal Studies Program is to train students in a variety of legal practice areas, analysis, reasoning and effective communication with the students successfully adapting these skills to professional legal environments. Paralegals shall not engage in the unauthorized practice of law as proscribed by the Official Code of Georgia §15-19-51 and must work under the supervision and direction of an attorney in good standing with the State Bar of Georgia.

Program: [Paralegal Studies](#)

Type: Associate of Applied Science, AAS

Location: Golden Isles

Entrance Requirements

- Submit a completed application;
- High School diploma or equivalent required:
Yes
- Age Requirement:
- Submit official high school/high school equivalent transcripts, if applicable;
- Submit official college transcripts, if applicable;
- Satisfy [Placement Testing](#) requirements.

Area I - Language Arts/Communications

Item #	Title	Credits
ENGL 1101	Composition and Rhetoric	3
SPCH 1101	Public Speaking	3
Minimum Credit Hours for Graduation:		6

Area II - Social/Behavioral Sciences

Item #	Title	Credits
ECON 1101	Principles of Economics	3
ECON 2105	Macroeconomics	3
ECON 2106	Microeconomics	3
HIST 1111	World History I	3
HIST 1112	World History II	3
HIST 2111	U.S. History I	3
HIST 2112	U.S. History II	3
POLS 1101	American Government	3
SOCI 1101	Introduction to Sociology	3
PSYC 1101	Introductory Psychology	3
Minimum Credit Hours for Graduation:		3

Area III - Natural Sciences/Mathematics

Item #	Title	Credits
MATH 1100	Quantitative Skills & Reasoning	3
MATH 1101	Mathematical Modeling	3
MATH 1103	Quantitative Skills & Reasoning	3
MATH 1111	College Algebra	3
MATH 1112	College Trigonometry	3
MATH 1113	Precalculus	3
MATH 1127	Introduction to Statistics	3
MATH 1131	Calculus I	4
MATH 1132	Calculus II	4
MATH 1133	Calculus III	4

* All corresponding labs are **corequisite** to meet degree requirements

BIOL 1111	Biology I	3
BIOL 1111L	Biology Lab I	1
BIOL 1112	Biology II	3
BIOL 1112L	Biology Lab II	1
BIOL 2107	Biological Principles I	3
BIOL 2107L	Biological Principles I Lab	1
CHEM 1151	Survey of Inorganic Chemistry Lab	3
CHEM 1151L	Survey of Inorganic Chemistry Lab	1
CHEM 1152	Survey of Organic Biochemistry	3
CHEM 1211	Chemistry I	3
CHEM 1212	Chemistry II	3
PHYS 1110	Conceptual Physics	3
PHYS 1111	Introductory Physics I	3
PHYS 1111L	Introductory Physics I Lab	1
PHYS 1112	Introductory Physics II	3
PHYS 1112L	Introductory Physics Lab	1
Minimum Credit Hours for Graduation:		3

Area IV - Humanities/Fine Arts

Item #	Title	Credits
ARTS 1101	Art Appreciation	3
ENGL 2110	World Literature	3
ENGL 2130	American Literature	3
HUMN 1101	Introduction to Humanities	3
MUSC 1101	Music Appreciation	3
THEA 1101	Theater Appreciation	3
RELG 1101	World Religion	3
SPAN 1101	Introduction to Spanish	3
Minimum Credit Hours for Graduation:		3

Specific General Education Core Elective

* Choose an additional course from the complete Area I, II, III, or IV listings:

- [General Education Courses](#)

Minimum Credit Hours for Graduation: 3

Occupational Courses

Item #	Title	Credits
COMP 1000	Introduction to Computer Literacy	3
PARA 1100	Introduction to Law and Ethics	3
PARA 1115	Family Law	3
PARA 1105	Legal Research & Writing I	3
PARA 1110	Legal Research & Writing II	3
PARA 1125	Criminal Law and Procedure	3
PARA 1140	Tort Law	3
PARA 1150	Contracts, Commercial Law, Business Organizations	3
PARA 1120	Real Estate Law	3
PARA 1130	Civil Litigation	3
PARA 1135	Wills, Trusts, Probate and Administration	3
PARA 1145	Law Office Management	3
	PARA 2200 or PARA 2210	6
	Minimum Credit Hours for Graduation:	42

Guided Electives

* Choose 9 credits from the following courses:

Item #	Title	Credits
PARA 2215	Paralegal Internship II	6
PARA 1205	Constitutional Law	3
PARA 1210	Legal & Policy Issues in Healthcare	3
PARA 2205	Advanced Legal Research & Writing	3
PARA 1215	Administrative Law	3
ENGL 1105	Workplace and Technical Communications	3
PARA 1200	Bankruptcy/Debtor-Creditor Relations	3
	Minimum Credit Hours for Graduation:	9
	Minimum Credit Hours for Graduation:	69