

# Academic Standing

## President's List

In order to recognize outstanding student academic achievement, a President's List is published each term. This list will consist of CPTC students enrolled full time who have attained a semester GPA of 4.0. A cumulative GPA of 2.0 or higher is also required. Students will be recognized for this honor in local and area newspapers.

## Dean's List

In order to recognize outstanding student academic achievement, a Dean's List is published each term. This list will consist of CPTC students enrolled full time carrying 12 and more credit hours, who have attained a semester GPA of 3.75 - 3.99 out of a possible 4.0. A cumulative GPA of 2.0 or higher is also required. Students will be recognized for this honor in local and area newspapers.

## Academic Achievement

In order to recognize outstanding student academic achievement, an Academic Achievement List is published each term. This list will consist of CPTC students enrolled in 6-11 credit hours who have attained a semester GPA of 3.75 or higher out of a possible 4.0. A cumulative GPA of 2.0 or higher is also required. Students will be recognized for this honor in local and area newspapers.

## Academic Probation

The purpose of academic probation is to alert students to the fact their academic performance is not acceptable and to point out the consequences if improvements are not made during the next term of enrollment. A student who fails to maintain a minimum 2.0 semester GPA, for all work attempted in the term, shall be placed on academic probation. A student placed on academic probation (or admitted on academic probation) must attain a minimum 2.0 semester GPA during the next term of attendance to remove himself/herself from academic probationary status. Failing to attain a minimum semester GPA of 2.0 during the probationary term will result in the student being placed on academic suspension.

A student who fails to maintain the required grade point average in a particular program of study may be placed on academic probation. Failure to improve academic performance after being placed on probation shall result in suspension or dismissal from either the academic program or CPTC.

A student on academic probation is not eligible for graduation.

## Academic Suspension

A student on academic probation who fails to attain a minimum semester GPA of 2.0 during the probationary term will be placed on academic suspension. A student on academic suspension must wait one full term before readmission. The student will return on academic probation. Upon readmission from academic suspension, any subsequent violation of academic probation will result in a second academic suspension.

# Academic Dismissal

A student placed on academic suspension twice while in the same program will be permanently dismissed from that program, but may apply for admission to another program after waiting one term. After a third and any subsequent academic suspension, the student will be eligible to reapply for admission after one calendar year.

In appropriate circumstances, a student may be dismissed from an academic program or CPTC without first being placed on academic probation.

## Readmission after Academic Dismissal

After an absence from CPTC for one calendar year, students may petition the Office of the Vice President for Academic Affairs to be considered for reinstatement. Students granted readmission to the college will be placed on Academic Probation.

## Academic Appeals for Probation, Suspension and Dismissal

A student may appeal academic suspension/dismissal by submitting a letter (or email) of appeal to the Vice President for Academic Affairs (VPAA) within ten (10) business days from the date the student learned or reasonably should have learned of his or her suspension or dismissal from the College. Evidence of any extenuating circumstances should be included. If the VPAA approves, the suspension may be overturned for one term. The decision of the Vice President for Academic Affairs is final.

## Additional Conditions

### Cohort Programs

Because of the sequential nature of courses in certain programs (e.g. Practical Nursing, Cosmetology), a student will not be allowed to continue in the assigned cohort if a final grade of "D" or "F" is earned in any program course.

### Allied Health Programs

All students enrolled in allied health programs will have their clinical program evaluated orally and in writing by their instructors with input from others responsible for their learning experiences. Unsatisfactory evaluations may be considered grounds for dismissal from the program. (See individual program evaluation requirements.)