

General Information

Welcome from the President



Glenn Deibert
President
Coastal Pines Technical College

Welcome from the President

GO COASTAL! That is the theme and message we hope you will hear and see often in the year ahead. It is part of our marketing focus to get you to consider Coastal Pines Technical College (CPTC) for your workforce development and lifelong learning needs. Whether your goal is to improve a skill, earn a High School Equivalency/GED, certificate, diploma, or associate degree, or start here and transfer to a four-year institution, our qualified faculty and staff can help make your decision to *GO COASTAL* easy and successful.

As a Unit of the Technical College System of Georgia, we offer degree, diploma and certificate programs as well as adult education, English as a Second Language (ESL) classes and workforce development services. The College's dual enrollment program provides exceptional opportunities for Georgia high school students to *GO COASTAL* by taking college level courses that earn credit toward a high school diploma and a college degree at the same time.

CPTC offers over 140 programs of study through the traditional classroom setting, online, and even on weekends. Providing multiple methods of offering classes and flexible class scheduling helps students *GO COASTAL* and reduces the barriers students face while leading a busy lifestyle. Additionally, job placement and financial aid assistance are available – including the HOPE Grant, HOPE Scholarship, and the Hope Career Grant.

CPTC continues to grow by adding in-demand courses and programs that allow our students access to the latest industry trends. New facilities and renovations provide students with state-of-the-art classrooms, labs and equipment. Partnering with local business and industry through advisory committees ensures our students are using the latest technology and learning the skills used by professionals.

As you view our catalog, you will find resources and information to help you *GO COASTAL* to take the next step toward reaching your educational goal. In addition, you will find that CPTC faculty and staff take a personal interest in your achievement.

Coastal Pines General Information

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between the students and this College. While the provisions of this catalog will ordinarily be applied as stated, Coastal Pines Technical College reserves the right to change any provision listed, including but not limited to, academic requirements for graduation, without actual notice to individual students. Every effort shall be made to keep students advised of any such changes. Information on changes will be made available in the Student Affairs Office and the Catalog Addendum. It is important that students know it is their responsibility to remain informed of all changes including academic requirements for graduation. This document remains effective until publication of the next catalog.

Mission

Coastal Pines Technical College, a unit of the Technical College System of Georgia, is a multi-campus, two-year college in Southeast Georgia that supports the workforce development and lifelong learning needs of communities, businesses, and industries. Through traditional and distance delivery formats, the learner-centered College offers associate degree, diploma, and technical certificate programs; continuing education opportunities; adult education services; and customized training for economic advancement.

Vision

Coastal Pines Technical College will be the premier, regional center of higher education for student learning and community development.

Warranty

As a demonstration of our confidence in the quality of our Technical College programs, the Technical College System of Georgia warrants every graduate of a Technical College program offering a technical certificate of credit, diploma, or associate degree.

The warranty guarantees that the graduate has demonstrated the knowledge and skills and can perform each competency as identified in the industry-validated Standard or Program Guide. Any program graduate who is determined to lack such competence shall be retrained at no cost to the employer or graduate for tuition or instructional fees. A claim against the warranty may be filed by either an employer in conjunction with a graduate or a graduate if the individual is unable to perform one or more of the competencies in the industry-validated Standard or Program Guide, including failure to pass a State of Georgia required licensing examination.

The warranty shall remain in effect for two years immediately following the date of graduation and shall be honored by any Technical College that offers the program from which the individual graduated. To inquire or file a warranty claim, contact the Vice President for Academic Affairs.

Statement of Non-Discrimination and Compliance

The Technical College System of Georgia (TCSG) and its constituent technical colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all TCSG and technical college-administered programs, federally financed programs, and educational programs and activities involving admissions, scholarships and loans, student life and athletics. It also applies to the recruitment and employment of personnel and the contracting for goods and services. Coastal Pines Technical College (CPTC) is a unit of the TCSG.

The Technical College System and technical colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following persons have been designated to handle inquiries regarding Coastal Pines Technical College nondiscrimination policies:

Title IX, EEO and AA Coordinators

(For All Employees at Any Site)

Human Resources Coordinator

Katrina Howard
1777 West Cherry Street
Jesup, Georgia 31545
(912) 427-5876
khoward@coastalpines.edu

Human Resources Director

Cynthia Linder
1701 Carswell Avenue
Waycross, Georgia 31503
(912) 287-4098
clinder@coastalpines.edu

Title IX, ADA & Section 504 Coordinator

(For All Students on Any Site)

Counseling and Special Services Director

Cathy Montgomery
3700 Glynco Parkway
Brunswick, Georgia 31525
(912) 262-9995
cmontgomery@coastalpines.edu

Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.

El Sistema de Universidad Técnica de Georgia y sus constituyentes colegios técnicos no discrimina basándose en raza, color, credo, nacional u origen étnico, género, religión, discapacidad, edad, afiliación política o creencia, información genética, discapacitado veterano, veterano de la Era de Vietnam, o condición de ciudadanía (excepto en aquellas circunstancias especiales permitidos o impuestas por ley). Esta política de no discriminación abarca la operación de todos TCSG y programas administrados por el colegio técnicos, programas financiados por el gobierno federal, los programas educativos y actividades de admisiones, becas y préstamos, vida estudiantil y atletismo. También se aplica a la contratación y el empleo de personal y la contratación de bienes y servicios.

El Sistema Técnico de Universidad y colegios técnicos promoverán la realización de la igualdad de oportunidades a través de un programa positivo continuo de prácticas específicas destinadas a garantizar la plena realización de la igualdad de oportunidades. Las siguientes personas han sido designadas para manejar las preguntas sobre las políticas de no discriminación de Coastal Pines Technical College.

Coordinador de Título IX, EEO/AA

Katrina Howard
1777 West Cherry Street
Jesup, Georgia 31545
(912) 427-5876
khoward@coastalpines.edu

Cynthia Linder
1701 Carswell Avenue
Waycross, Georgia 31503
(912) 287-4098
clinder@coastalpines.edu

Title IX, ADA/ Coordinador de sección 504

Cathy Montgomery
3700 Glyngo Parkway
Brunswick, Georgia 31525
(912) 262-9995
cmontgomery@coastalpines.edu

*Los números de teléfono son accesibles a las personas que son sordos o con pérdida de la audición a través de Georgia Relay marcando 711 o 1-800-255-0056 de TTY/TDD.

Main Campus and Instructional Sites

Waycross Campus (Main)

1701 Carswell Ave
Waycross GA 31503
912-287-6584

Alma Instructional Site

101 West 17th Street
Alma GA 31510
912-632-0951

Baxley Instructional Site

1334 Golden Isles Pkwy W
Baxley GA 31513
912-367-1700

The Camden Center

8001 The Lakes Blvd
Kingsland GA 31548
912-510-3300

Hazlehurst Instructional Site

677 Douglas Hwy
Hazlehurst GA 31539
912-379-0041

Golden Isles Instructional Site

3700 Glyngo Parkway
Brunswick GA 31525
912-262-4999

Jesup Instructional Site

1777 West Cherry Street
Jesup GA 31545
912-427-5800

Ware State Prison

3620 North Harris Road
Waycross, GA 31501
(Closed to the public)

Federal Correction Institute, Jesup

2600 US Hwy 301 S
Jesup GA 31599
912-427-0870
(Closed to the public)

High School Instructional Sites

Appling County High School

Bacon County High School

Brantley County High School

Brunswick High School

Camden County High School

Charlton County High School

Clinch County High School

Glynn Academy

Golden Isles Career Academy

Jeff Davis High School

Long County High School

McIntosh County Academy

Pierce County High School

Ware County High School

Wayne County High School

Accreditation and Program Approvals

Institutional Accreditation

Coastal Pines Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate Degrees, Diplomas, and Technical Certificates of Credit. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Coastal Pines Technical College. Inquiries concerning Coastal Pines Technical College admission requirements, financial aid, educational programs, etc., should be addressed directly to Coastal Pines Technical College and not to the Commission's office. Coastal Pines Technical College's contact information is: Coastal Pines Technical College, 1701 Carswell Avenue, Waycross GA 31503, www.coastalpinetech.edu, (912)-287-5827, or fax (912) 338-5300.

Program Accreditation

Program	Location	Accreditation or Certification Board
Automotive Technology	Waycross Campus	National Automotive Technicians Education Foundation (NATEF)
Air Conditioning Technology	Waycross Campus, Golden Isles, and Jesup sites	HVAC Excellence
Medical Assisting	Waycross Campus	Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB)
Paramedicine	Waycross Campus	Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Emergency Medical Services Professions (CoAEMSP)
Radiologic Technology	Waycross Campus	Joint Review Committee on Education in Radiologic Technology (JRCERT)
Respiratory Care Technology	Waycross Campus	Commission on Accreditation for Respiratory Care (Co ARC)
Surgical Technology	Waycross Campus	Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon recommendation of the Accreditation Review Council on Education for Surgical Technology

Program Approvals

Program	Location	Certification or Approval Board
Computer Information Systems	Waycross Campus, Golden Isles, and Jesup sites	Authorized Microsoft IT Academy and Authorized Cisco Network Academy
Cosmetology	Waycross Campus, Alma, Camden, Golden Isles, and Jesup sites	Georgia Board of Cosmetology
Early Childhood Care and Education	Waycross Campus, Baxley and Jesup sites	Bright from the Start: Georgia Department of Early Care and Learning (DECAL) and Georgia Professional Standards Commission Assigned school by the National Certification Board for Therapeutic Massage & Bodywork (NCBTMB)
Neuromuscular Massage Therapy	Golden Isles site	Georgia Board of Massage Therapy
Nurse Aide	Waycross Campus, Alma, Baxley, Golden Isles, Hazlehurst, and Jesup sites	Georgia Medical Care Foundation
Paramedicine Advanced Emergency Medical Technician (AEMT) Emergency Medical Technician (EMT) EMS Professions Pre-Hospital EMS Operations	Waycross Campus, Baxley, Golden Isles, and Jesup sites	Georgia Department of Community Health, Office of Emergency Management Service and Trauma
Practical Nursing Program	Waycross Campus, Alma, Baxley, Golden Isles, and Jesup sites	Georgia Board of Nursing

Coastal Pines Board of Directors

Coastal Pines Technical College's Board of Directors is composed of members representing the college's designated thirteen-county service area.

The CPTC board members represent a variety of business, industry, and economic development backgrounds and bring with them a wealth of experience and wisdom. Board members often communicate community needs to the President and administration; and as a result, CPTC considers its local Board of Directors a vital asset in the quest to fulfill the mission of the college. The local Board meets monthly, and the actions of the Board are recorded in the official minutes of each board meeting.



Ted Buford, Chair
Wayne County



Lee Lewis, VC
Appling County



Artie Jones Jr.
Camden County



Joy Burch-Meeks
Wayne County



Lee Gowen
Charlton County



Dewayne Johns
Brantley County



Jason Rubenbauer
Pierce County



Kurt Davis
Jeff Davis County



Toni Nelson
Ware County



Gwen Mungin
Camden County



Joel Varnedoe
Clinch County

State Board of the Technical College System of Georgia

The State Board of the Technical College System of Georgia is responsible for establishing standards, regulations and policies for the operation of the Technical College System of Georgia, the state's 22 technical colleges, economic development programs, and adult education programs. The Board strives to promote the economic well-being of Georgia citizens by ensuring high quality training and upgrade training and services as a full partner in the expansion of Georgia's economic base.

1st Congressional District Mary Flanders
2nd Congressional District Lewis Mortuary

3rd Congressional District Frank S. "Chunk" Newman
4th Congressional District Baoky N. Vu

5th Congressional District Dr. Artesius Miller
6th Congressional District Dr. Lynn Cornett

7th Congressional District Lisa Winton
8th Congressional District Ben I. Copeland, Sr.

9th Congressional District Dinah C. Wayne
10th Congressional District Trey Sheppard

11th Congressional District Jay Cunningham
12th Congressional District Tommy David

13th Congressional District Tim Williams
14th Congressional District Joe W. Yarbrough

Members at Large
Ben Bryant
Doug Carter (Vice Chair)
Shan Cooper
Randall Fox
Anne Kaiser (Chair)
Robert "Buzz" Law
Sylvia E. Russell
Shirley Smith
Phil Sutton

2019-2020 College Calendar

This is the overall CPTC semester calendar. Individual class and programs may have different start and end dates.

Fall Semester

August 19-2019-December 10, 2019

Tuition Due Date	08/15/19
Fall Semester Begins	08/19/19
Last day to Drop and receive tuition adjustment	08/21/19
Last day to Add classes	08/23/19
Last day to charge in the Bookstore	08/29/19
Labor Day Holiday — College Closed	09/02/19
Spring Semester 2020 Returning Student Registration Begins	10/21/19
Final Date to Withdraw and receive a "W" grade	10/21/19
Spring Semester 2020 New Student Registration Begins	10/28/19
Thanksgiving Break for Students	11/26-11/29/19
Fall Semester Ends	12/07/19
Final Exams	12/09/19 12/10/19

Spring Semester

January 9, 2020-May 6, 2020

Tuition Due Date	01/08/20
Spring Semester Begins	01/09/20
Last day to Drop and receive tuition adjustment	01/14/20
Last day to Add classes	01/16/20
Martin Luther King Holiday — College Closed	01/20/20
Last day to charge in the Bookstore	01/23/20
Summer Term 2020 Returning Student Registration Begins	03/09/20
Final Date to Withdraw and receive a "W" grade	03/16/20
Summer Term 2020 New Student Registration Begins	03/16/20
Staff Development Day — Student Holiday	03/26/20
Spring Break for Students	04/06-04/10/20
Spring Semester Ends	05/04/20
Final Exams	05/05/20 05/06/20

Summer Term

May 18, 2020-August 05, 2020

Tuition Due Date	05/14/20
Summer Term Begins	05/18/20
Last day to Drop and receive tuition adjustment	05/20/20
Last day to Add classes	05/21/20
Memorial Day Holiday — College Closed	05/25/20
Last day to charge in the Bookstore	05/28/20
Fall Semester 2020 Returning Student Registration Begins	06/22/19
Summer Break for Students	06/29-07/03/20
Independence Day Holiday observed — College Closed	07/04/20
Fall Semester 2020 New Student Registration Begins	07/06/20
Final Date to Withdraw and receive a "W" grade	07/06/20
Summer Term Ends	08/03/20
Final Exams	08/04/20 08/05/20

2019-2020 Holidays — Campus Closed

Labor Day	September 2, 2019
Thanksgiving Holidays	November 26-29, 2019
Christmas Holidays	December 23-27, 2019
New Year's Holiday	January 1, 2020
Martin Luther King Day	January 20, 2020
Memorial Day	May 25, 2020
Independence Day observed	July 3, 2020

Calendar is subject to change