

General Information

Welcome from the President



Lonnie Roberts
President
Coastal Pines Technical College

A Message From Our President

GO COASTAL! That's a theme and message we hope you will hear and see often in the year ahead. It is part of our marketing focus to get you to consider Coastal Pines Technical College (CPTC) for your workforce development and lifelong learning needs. Whether your goal is to improve a skill, earn a High School Equivalency/GED, certificate, diploma, or associate degree, or start here and transfer to a four-year institution, our qualified faculty and staff can help make your decision to *GO COASTAL* easy and successful.

Students have access to over 140 programs of study through the traditional classroom setting, online, and even on weekends. Having multiple methods of offering classes and flexible class scheduling helps students *GO COASTAL* and reduces the barriers our students face while leading a busy lifestyle. Additionally, job placement and financial aid assistance is available – including the HOPE Grant, HOPE Scholarship, HOPE Career Grant, federal Pell grants, and other financial aid opportunities.

The College offers degree, diploma, and certificate programs as well as adult education, English as a Second Language (ESL) classes, and workforce development services. High schools and high school students throughout our 13 county service area continue to *GO COASTAL* through the Dual Enrollment program. This program provides qualified students an exceptional opportunity to simultaneously earn high school credit and college credit, at no cost to the student.

The Economic Development Division at CPTC offers area employers and individuals the opportunity to *GO COASTAL* through non-credit programs at a reasonable cost. A wide variety of non-credit programs are available online and include computers, healthcare, professional and personal development, and many more. And the Adult Education Division offers free non-credit classes that focus on High School Equivalency/GED preparation, English Literacy, and workforce development. These classes prepare students who *GO COASTAL* to earn a High School Equivalency (GED) credential or advance in their current field of employment.

CPTC continues to grow by adding in-demand courses and programs that allow our students access to the latest industry trends. New facilities and renovations provide students with state-of-the-art classrooms, labs, and equipment. Partnering with local businesses and industries through advisory committees ensures our students are using the latest technology and learning the skills used by professionals.

As you view our website, you will find information to help you take the next step toward reaching your educational and career goals. Thank you for visiting Coastal Pines Technical College. Be sure to follow us on Facebook, Instagram, and Twitter. We hope to hear from you soon. *#goCoastal*

Lonnie Roberts



A Unit of the Technical College System of Georgia

Coastal Pines General Information

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between the students and this College. While the provisions of this catalog will ordinarily be applied as stated, Coastal Pines Technical College reserves the right to change any provision listed, including but not limited to, academic requirements for graduation, without actual notice to individual students. Every effort shall be made to keep students advised of any such changes. Information on changes will be made available in the Student Affairs Office and the Catalog Addendum. It is important that students know it is their responsibility to remain informed of all changes including academic requirements for graduation. This document remains effective until publication of the next catalog.

Mission

Coastal Pines Technical College, a unit of the Technical College System of Georgia, is a multi-campus, two-year college in Southeast Georgia that supports the workforce development and lifelong learning needs of communities, businesses, and industries. Through traditional and distance delivery formats, the learner-centered College offers associate degree, diploma, and technical certificate programs; continuing education opportunities; adult education services; and customized training for economic advancement.

Vision

Coastal Pines Technical College will be the premier, regional center of higher education for student learning and community development.

Warranty

As a demonstration of our confidence in the quality of our Technical College programs, the Technical College System of Georgia warrants every graduate of a Technical College program offering a technical certificate of credit, diploma, or associate degree.

The warranty guarantees that the graduate has demonstrated the knowledge and skills and can perform each competency as identified in the industry-validated Standard or Program Guide. Any program graduate who is determined to lack such competence shall be retrained at no cost to the employer or graduate for tuition or instructional fees. A claim against the warranty may be filed by either an employer in conjunction with a graduate or a graduate if the individual is unable to perform one or more of the competencies in the industry-validated Standard or Program Guide, including failure to pass a State of Georgia required licensing examination.

The warranty shall remain in effect for two years immediately following the date of graduation and shall be honored by any Technical College that offers the program from which the individual graduated. To inquire or file a warranty claim, contact the Vice President for Academic Affairs.

Statement of Non-Discrimination and Compliance

Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

This nondiscrimination policy encompasses the operation of all TCSG and technical college-administered programs, federally financed programs, and educational programs and activities involving admissions, scholarships and loans, student life and athletics. It also applies to the recruitment and employment of personnel and the contracting for goods and services. Coastal Pines Technical College (CPTC) is a unit of the TCSG.

The Technical College System and technical colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following persons have been designated to handle inquiries regarding Coastal Pines Technical College nondiscrimination policies:

Title IX, EEO and AA Coordinators for All Employees:

Human Resources Director

Katrina Howard
1777 West Cherry Street
Jesup, Georgia 31545
(912) 427-5876
khoward@coastalpines.edu

Human Resources Coordinator

Brittaney Coleman
1701 Carswell Avenue
Waycross, Georgia 31503
(912) 287-4098
bcoleman@coastalpines.edu

Title IX, ADA & Section 504 Coordinator for All Students:

Coastal Pines Technical College is committed to providing an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination based upon race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, age, political ideas, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation. Such an environment is necessary to a healthy learning, working, and living atmosphere because discrimination and harassment undermine human dignity and the positive connection among all people at the College.

It is the purpose of this procedure to ensure that all students within the Technical College System of Georgia (TCSG) and its colleges are provided access to a safe educational environment free from any discrimination on the basis of sex. The U.S. Department of Education's Office for Civil Rights (OCR) enforces, among other statutes,

Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance". To that end, this procedure prohibits sex discrimination of any kind, including sexual harassment and sexual misconduct ("prohibited conduct"). Sexual misconduct includes, but is not limited to, domestic violence, sexual violence, dating violence, sexual assault, sexual exploitation, and stalking.

Individuals wishing to report reporting sexual harassment, sexual violence, and sexual misconduct and/or to make inquiries concerning the application of Title IX at the College may contact:

Counseling and Special Services Director

Cathy Montgomery
3700 Glynco Parkway
Brunswick, Georgia 31525
(912) 262-9995
cmontgomery@coastalpines.edu

Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.

El Sistema de Universidad Técnica de Georgia y sus constituyentes colegios técnicos no discrimina basándose en raza, color, credo, nacional u origen étnico, género, religión, discapacidad, edad, afiliación política o creencia, información genética, discapacitado veterano, veterano de la Era de Vietnam, o condición de ciudadanía (excepto en aquellas circunstancias especiales permitidos o impuestas por ley). Esta política de no discriminación abarca la operación de todos TCSG y programas administrados por el colegio técnicos, programas financiados por el gobierno federal, los programas educativos y actividades de admisiones, becas y préstamos, vida estudiantil y atletismo. También se aplica a la contratación y el empleo de personal y la contratación de bienes y servicios.

El Sistema Técnico de Universidad y colegios técnicos promoverán la realización de la igualdad de oportunidades a través de un programa positivo continuo de prácticas específicas destinadas a garantizar la plena realización de la igualdad de oportunidades. Las siguientes personas han sido designadas para manejar las preguntas sobre las políticas de no discriminación de Coastal Pines Technical College.

Coordinador de Título IX, EEO/AA

Katrina Howard
1777 West Cherry Street
Jesup, Georgia 31545
(912) 427-5876
khoward@coastalpines.edu

Title IX, ADA/ Coordinador de sección 504

Cathy Montgomery
3700 Glynco Parkway
Brunswick, Georgia 31525
(912) 262-9995
cmontgomery@coastalpines.edu

*Los números de teléfono son accesibles a las personas que son sordos o con pérdida de la audición a través de Georgia Relay marcando 711 o 1-800-255-0056 de TTY/TDD.

Main Campus and Instructional Sites

Waycross Campus (Main)

1701 Carswell Ave
Waycross GA 31503
912-287-6584

Alma Instructional Site

101 West 17th Street
Alma GA 31510
912-632-0951

Baxley Instructional Site

1334 Golden Isles Pkwy W
Baxley GA 31513
912-367-1700

Camden Instructional Site

100 Keith Dixon Way
Kingsland, GA 31548
912-522-4510

Camden Center

Cosmetology Program
8001 The Lakes Blvd
Kingsland, GA 31548
912-510-3300

Hazlehurst Instructional Site

677 Douglas Hwy
Hazlehurst GA 31539
912-379-0041

Golden Isles Instructional Site

3700 Glyngo Parkway
Brunswick GA 31525
912-262-4999

Jesup Instructional Site

1777 West Cherry Street
Jesup GA 31545
912-427-5800

Ware State Prison

3620 North Harris Road
Waycross, GA 31501
(Closed to the public)

Federal Correction Institute, Jesup

2600 US Hwy 301 S
Jesup GA 31599
912-427-0870
(Closed to the public)

High School Instructional Sites

Appling County High School

Bacon County High School

Brantley County High School

Brunswick High School

Camden County High School

Charlton County High School

Clinch County High School

Glynn Academy

Golden Isles Career Academy

Jeff Davis High School

Long County High School

McIntosh County Academy

Pierce County High School

Ware County High School

Wayne County High School

Accreditation and Program Approvals

Institutional Accreditation

Coastal Pines Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate Degrees, Diplomas, and Technical Certificates of Credit. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Coastal Pines Technical College. Inquiries concerning Coastal Pines Technical College admission requirements, financial aid, educational programs, etc., should be addressed directly to Coastal Pines Technical College and not to the Commission's office. Coastal Pines Technical College's contact information is: Coastal Pines Technical College, 1701 Carswell Avenue, Waycross GA 31503, www.coastalpinetech.edu, (912)-287-5827, or fax (912) 338-5300.

Program Accreditation

Program	Location	Accreditation or Certification Board
Automotive Technology	Waycross Campus	National Automotive Technicians Education Foundation (NATEF)
Air Conditioning Technology	Waycross Campus, Golden Isles, and Jesup sites	HVAC Excellence
Medical Assisting	Waycross Campus	Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB)
Paramedicine	Waycross Campus	Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Emergency Medical Services Professions (CoAEMSP)
Radiologic Technology	Waycross Campus	Joint Review Committee on Education in Radiologic Technology (JRCERT)
Respiratory Care Technology	Waycross Campus	Commission on Accreditation for Respiratory Care (Co ARC)
Surgical Technology	Waycross Campus	Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon recommendation of the Accreditation Review Council on Education for Surgical Technology

Program Approvals

Program	Location	Certification or Approval Board
Computer Information Systems	Waycross Campus, Golden Isles, and Jesup sites	Authorized Microsoft IT Academy and Authorized Cisco Network Academy
Cosmetology	Waycross Campus, Alma, Camden, Golden Isles, and Jesup sites	Georgia Board of Cosmetology
Early Childhood Care and Education	Waycross Campus, Baxley and Jesup sites	Bright from the Start: Georgia Department of Early Care and Learning (DECAL) and Georgia Professional Standards Commission
Neuromuscular Massage Therapy	Golden Isles site	Assigned school by the National Certification Board for Therapeutic Massage & Bodywork (NCBTMB)
Nurse Aide	Waycross Campus, Alma, Baxley, Golden Isles, Hazlehurst, and Jesup sites	Georgia Board of Massage Therapy
Paramedicine Advanced Emergency Medical Technician (AEMT)	Waycross Campus, Baxley, Golden Isles, and Jesup sites	Georgia Medical Care Foundation
Emergency Medical Technician (EMT) EMS Professions Pre-Hospital EMS Operations	Waycross Campus, Baxley, Golden Isles, and Jesup sites	Georgia Department of Community Health, Office of Emergency Management Service and Trauma
Practical Nursing Program	Waycross Campus, Alma, Baxley, Golden Isles, and Jesup sites	Georgia Board of Nursing

Coastal Pines Board of Directors

Coastal Pines Technical College's Board of Directors is composed of members representing the college's designated thirteen-county service area.

The CPTC board members represent a variety of business, industry, and economic development backgrounds and bring with them a wealth of experience and wisdom. Board members often communicate community needs to the President and administration; and as a result, CPTC considers its local Board of Directors a vital asset in the quest to fulfill the mission of the college. The local Board meets monthly, and the actions of the Board are recorded in the official minutes of each board meeting.



Lee Lewis, Chair
Appling County



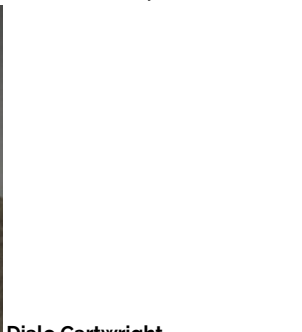
Dewayne Johns
Brantley County



Artie Jones Jr.
Camden County



Gwen Mungin
Camden County



Dialo Cartwright
Glynn County

Joel Varnedoe
Clinch County



Ralph Staffins, III
Glynn County



Kurt Davis
Jeff Davis County

Jason Rubenbauer
Pierce County

State Board of the Technical College System of Georgia

The State Board of the Technical College System of Georgia is responsible for establishing standards, regulations and policies for the operation of the Technical College System of Georgia, the state's 22 technical colleges, economic development programs, and adult education programs. The Board strives to promote the economic well-being of Georgia citizens by ensuring high quality training and upgrade training and services as a full partner in the expansion of Georgia's economic base.



1st Congressional District
Mary Flanders



2nd Congressional District
Carvel Lewis



3rd Congressional District
Frank S. "Chunk" Newman



4th Congressional District
Baoky N. Vu



5th Congressional District
Dr. Artesius Miller



7th Congressional District
Lisa Winton



9th Congressional District
Daren C. Wayne



6th Congressional District
Fran Millar

8th Congressional District
Calder B. Clay, III



10th Congressional District
Howard (Trey) Sheppard, III (Vice Chair)



11th Congressional District
Jay Cunningham



12th Congressional District
Tommy David



13th Congressional District
Tim Williams



14th Congressional District
Joe W. Yarbrough

Members at Large

- Ben Bryant
- Doug Carter (Chair)
- Dr. Lynn Cornett
- Mark Wenzel Hennessy
- Randall Fox
- Anne Kaiser
- Robert "Buzz" Law
- Shirley Smith
- Phil Sutton

2021-2022 College Calendar

This is the overall CPTC semester calendar. Individual classes and programs may have different start and end dates.

Fall Semester

August 23, 2021 – December 14, 2021

Tuition Due Date	8/19/21
FALL SEMESTER BEGINS	8/23/21
Last day to Drop and receive tuition adjustment	8/26/21

Last day to Add classes	8/26/21
Last day to charge in the Bookstore	9/02/21
Labor Day Holiday - College Closed	9/06/21
Spring Semester 2021 Returning Student Registration Begins	10/18/21
Spring Semester 2021 New Student Registration Begins	10/25/21
Thanksgiving Break for Students	11/23 - 11/26/21
FALL SEMESTER ENDS	12/09/21
Final Exams	12/13 - 12/14/21

*This is the overall CPTC semester calendar. Individual class and programs may have different start and end dates.

Spring Semester

January 10, 2022 - May 4, 2022

Tuition Due Date	1/06/22
SPRING SEMESTER BEGINS	1/10/22
Last day to Drop and receive tuition adjustment	1/13/22
Last day to Add classes	1/13/22
Martin Luther King Holiday - College Closed	1/17/22
Last day to charge in the Bookstore	1/20/22
Summer Term 2021 Returning Student Registration Begins	3/07/22
Summer Term 2021 New Student Registration Begins	3/15/22
Staff Development Day - Student Holiday	3/25/22
Spring Break for Students	4/04 - 4/08/22
SPRING SEMESTER ENDS	5/02/22
Final Exams	5/03 - 5/04/22

Summer Term

May 16, 2023 - August 03, 2022

Tuition Due Date	5/12/22
SUMMER TERM BEGINS	5/16/22
Last day to Drop and receive tuition adjustment	5/19/22
Last day to Add classes	5/19/22
Last day to charge in the Bookstore	5/26/22
Memorial Day Holiday - College Closed	5/30/22
Fall Semester 2021 Returning Student Registration Begins	6/20/22
Fall Semester 2021 New Student Registration Begins	6/27/22
Independence Day Holiday observed - College Closed	7/04/22
Summer Break for Students	7/04 - 7/08/22
SUMMER TERM ENDS	8/01/22
Final Exams	8/02 - 8/03/22

2021-2022 Holidays - Campus Closed

Labor Day	September 6, 2021
Thanksgiving Holidays	November 23 - 26, 2021
Christmas Holidays	December 24 - 30, 2021
New Year's Holidays	December 31, 2021
Martin Luther King Day	January 17, 2022
Memorial Day	May 30, 2022
Independence Day Observed	July 4, 2022

Calendar is subject to change